

17 MAY 1979

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MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]

Acting Director of Personnel

SUBJECT: Office of Personnel Report --
Week Ending 16 May 1979 (U)

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1. Minority Recruitment: [REDACTED], a National Foreign Assessment Center careerist on detail to the Recruitment Division as a minority recruiter, attended the Second Annual Education Fair sponsored by the Weekend College at Texas Southern University during the weekend of 27 - 29 April 1979. [REDACTED] reports that over 70 organizations and firms participated this year including several federal government agencies. (U)

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2. Gas Shortage - Impact on Agency Activities: The Deputy Chief, Recruitment Division attended a meeting called by the Office of Logistics on 9 May 1979 to discuss the possible impact that a gasoline shortage would have on recruitment activities and to determine alternative courses of action that might be taken to lessen the impact; representatives from [REDACTED] and the Office of Security were also present to discuss the impact on their activities. The Office of Logistics had called the meeting preparatory to a meeting it had scheduled with the General Services Administration on 11 May 1979 to discuss general gasoline problems faced by the Agency and others. (U/AIUO)

3. Summer-Only Program: We began entering on duty summer employees on 15 May 1979. They plan to enter on duty every Tuesday and Wednesday from 15 May through 27 June 1979 providing there is a need to do so. Sixty are scheduled to enter on duty on 15 and 16 May; of these sixty, twenty-five are former summer-only employees. (U/AIUO)

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4. Project Opportunity: On 8 May 1979, personnel of the Clerical Staffing Branch sponsored a reunion of the 1979 Project Opportunity employees. Of the 18 employees who entered on duty in September 1979, 17 are currently employed and all 17 were present for the reunion which took place in the Clerical Staffing Branch Conference Room from 9 to 11 a.m. The enthusiastic, 100% participation by the employees resulted in candid and forthright comments concerning on-the-job experiences, and provided valuable information which should assist us in the administration of future Project Opportunity Programs. (U/AIUO)

5. Legislation: We reviewed the following proposed legislation and prepared comments as appropriate:

- a. H.R. 2571 - a Bill to seek removal of the Congressional exemptions from several important statutes; The Civil Rights Act of 1964, The National Labor Relations Act, The Fair Labor Standards Act, the Occupational Health Act of 1970, the Freedom of Information and Privacy Act and the Social Security Act.
- b. H.R. 1448 - that would prohibit the assignment of certain United States Government personnel to the Republic of South Africa.
- c. S. 930 - to amend the National Energy Conservation Policy Act to prohibit free federal employee parking.
- d. Federal Tort Claims Act that would exempt Federal officials from civil liabilities on money damages for alleged violations of constitutional right for activities within the scope of their employment.
- e. House Committee Resolution 105 which called upon House Building Commission and Senate Rules to issue joint regulations establishing reasonable parking fees for members of Congress and Congressional employees. (U/AIUO)

25X1A

6. Blood Donor Program: On 10 May 1979, [REDACTED] of the Personal Affairs Branch met with two representatives from the American Red Cross to discuss a release form which must be signed by the Agency Blood Coordinator. This form will certify that all Agency donors have been screened on the Donor Deferral Registry which lists prior donors whose blood is not acceptable. Certification was previously given verbally but the Blood Bank now requires that written certification accompany the blood donations. (U)

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7. Educational Aid Fund: To date, 98 Educational Aid Fund applications have been received. Applications and statistical background will be available for the Board of Trustees and Selection Committee by the end of May. (U)

8. Processing Health Insurance Claims: On 14 May 1979, we processed a near record total of 288 claims. Insurance Branch personnel are now working on current claims and essentially have a zero-day backlog. (U/AIUO)

9. Suggestion Box: No suggestions were received this week. The total number of suggestions received since the program began on 15 June 1977 is 70. (U)

25X1A 10. Ethics in Government Act: On 11 May 1979, representatives of the Contract Personnel Division met with [REDACTED] of the Office of General Counsel to discuss the applicability of the Ethics in Government Act of 1979 to Agency consultants and certain contract employees. Based on their discussion, the names of four additional contract employees were provided by Contract Personnel Division to [REDACTED] Chairman of the Ethics Review Committee, who will forward the necessary information to the appropriate Agency components. The Office of General Counsel also determined that, pending further review, Agency consultants are to be considered Independent Contractors and therefore are not subject to the provisions of the Act. (U/AIUO)

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11. Rehired Annuitants: See attached report. (S)

COMING EVENTS

(1) The guest speaker for the Military Reserve meeting on 21 May 1979 will be Colonel Harp, United States Marine Corps. His topic will be "Amphibious Warfare." (U)

(2) We plan to continue review of NAPA recommendations. (U)

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EA/OD/Pers:kav (17 May 79)

15 May 1979

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES
FOR THE AGENCY (9 - 15 May 1979) (U)

The following rehired civilian annuitant cases were processed
as new hires:

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- Independent Contractor, OS,
effective 30 April 1979.
- Independent Contractor, IAD,
effective 2 May 1979.
- Independent Contractor, IAD
effective 26 April 1979.
- Independent Contractor, [REDACTED], effective 9 April 1979.
- Independent Contractor, DCD,
19 April 1979.
- Independent Contractor, OGCR,
effective 20 May 1979. (S)

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